

Daily Attendance Report (Detailed Summary Report)

16/09/2019 To 21/09/2019

Company: SRBTC

Printed On : Sep 22 2019 12:41

Department: Teaching Staffs

Emp Code: 1 Employee Name : DR. S.P.SHRESTHA

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
16-Sep-2019	10:25	17:15	GS	10:00	16:30	6:05	00:45	6:50	00:00	00:00	Present	10:25:in(BIOMETRIC),10:25:(BIOMETRIC),17:15:out(BIOMETRIC),
17-Sep-2019	10:27	16:30	GS	10:00	16:30	6:03	00:00	6:03	00:00	00:00	Present	10:27:in(BIOMETRIC),,16:30:out(BIOMETRIC),
18-Sep-2019	10:36	16:44	GS	10:00	16:30	6:08	00:00	6:08	00:36	00:00	Present	10:36:in(BIOMETRIC),16:44:out(BIOMETRIC),
19-Sep-2019	10:24	17:49	GS	10:00	16:30	6:06	1:19	7:25	00:00	00:00	Present	10:24:in(BIOMETRIC),17:49:out(BIOMETRIC),
20-Sep-2019	10:23	16:51	GS	10:00	16:30	6:28	00:00	6:28	00:00	00:00	Present	10:23:in(BIOMETRIC),16:51:out(BIOMETRIC),
21-Sep-2019	11:21	14:15	GS	10:00	16:30	00:00	2:54	2:54	00:00	00:00	Present	11:21:in(BIOMETRIC),14:15:out(BIOMETRIC),

Total Duration=35 Hrs 48 Min , PresentDays=6 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =0

Emp Code: 2 Employee Name : SHRI J.A. SARKAR

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
16-Sep-2019	10:47	15:01	GS	10:00	16:30	4:14	00:00	4:14	00:47	1:28	Present	10:47:in(BIOMETRIC),15:01:out(BIOMETRIC),15:01:(BIOMETRIC),
17-Sep-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	on leave
18-Sep-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	on leave
19-Sep-2019	10:27	15:23	GS	10:00	16:30	4:56	00:00	4:56	00:00	1:06	Present	10:27:in(BIOMETRIC),15:23:out(BIOMETRIC),
20-Sep-2019	10:46	15:03	GS	10:00	16:30	4:17	00:00	4:17	00:46	1:26	Present	10:46:in(BIOMETRIC),15:03:out(BIOMETRIC),
21-Sep-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	On Leave

Total Duration=13 Hrs 27 Min , PresentDays=3 , Leaves=3 , Holiday=0 , AbsentDays=0 , Weekly Off =0

Emp Code: 3 Employee Name : SMT.P.L.SHERPA (SHRESTHA)

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
16-Sep-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	Applied for CL
17-Sep-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	do'

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18-Sep-2019	10:35	14:10	GS	10:00	16:30	3:35	00:00	3:35	00:35	2:19	Present	10:35:in(BIOMETRIC),14:10:out(BIOMETRIC),
19-Sep-2019	10:29	16:43	GS	10:00	16:30	6:14	00:00	6:14	00:00	00:00	Present	10:29:in(BIOMETRIC),16:43:out(BIOMETRIC),
20-Sep-2019	10:32	16:34	GS	10:00	16:30	6:02	00:00	6:02	00:32	00:00	Present	10:32:in(BIOMETRIC),16:30:out(BIOMETRIC),
21-Sep-2019	10:25	14:03	GS	10:00	16:30	00:00	3:38	3:38	00:00	00:00	Present	10:25:in(BIOMETRIC),14:03:out(BIOMETRIC),

Total Duration=17 Hrs 31 Min , Present Days=4 , Leaves=2 , Holiday=0 , Absent Days=0 , Weekly Off =0

Emp Code: 4 **Employee Name :** MISS LOCHAN THAPA

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
16-Sep-2019	10:24	16:39	GS	10:00	16:30	6:15	00:00	6:15	00:00	00:00	Present	10:24:in(BIOMETRIC),16:39:out(BIOMETRIC),
17-Sep-2019	10:05	16:34	GS	10:00	16:30	6:29	00:00	6:29	00:00	00:00	Present	10:05:in(BIOMETRIC),16:34:out(BIOMETRIC),
18-Sep-2019	10:14	16:33	GS	10:00	16:30	6:19	00:00	6:19	00:00	00:00	Present	10:14:in(BIOMETRIC),16:33:out(BIOMETRIC),
19-Sep-2019	10:25	16:54	GS	10:00	16:30	6:29	00:00	6:29	00:00	00:00	Present	10:25:in(BIOMETRIC),16:54:out(BIOMETRIC),
20-Sep-2019	10:29	16:43	GS	10:00	16:30	6:14	00:00	6:14	00:00	00:00	Present	10:29:in(BIOMETRIC),16:43:out(BIOMETRIC),
21-Sep-2019	10:21	13:39	GS	10:00	16:30	00:00	3:18	3:18	00:00	00:00	Present	10:21:in(BIOMETRIC),13:39:out(BIOMETRIC),

Total Duration=35 Hrs 4 Min , Present Days=5.5 , Leaves=0 , Holiday=0 , Absent Days=0 , Weekly Off =0

Emp Code: 5 **Employee Name :** SHRI SRIBARNA MONDAL

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
16-Sep-2019	10:30	16:30	GS	10:00	16:30	6:00	00:00	6:00	00:00	00:00	OD	Official Duty
17-Sep-2019	10:30	16:30	GS	10:00	16:30	6:00	00:00	6:00	00:00	00:00	OD	do'
18-Sep-2019	10:24	14:07	GS	10:00	16:30	3:43	00:00	3:43	00:00	2:22	Present	10:24:in(BIOMETRIC),14:07:out(BIOMETRIC),
19-Sep-2019	10:35	16:58	GS	10:00	16:30	6:23	00:00	6:23	00:35	00:00	Present	10:35:in(BIOMETRIC),16:58:out(BIOMETRIC),
20-Sep-2019	10:11	16:43	GS	10:00	16:30	6:32	00:00	6:32	00:00	00:00	Present	10:11:in(BIOMETRIC),16:43:out(BIOMETRIC),
21-Sep-2019	10:37	13:34	GS	10:00	16:30	00:00	2:57	2:57	00:00	00:00	Present	10:37:in(BIOMETRIC),13:34:out(BIOMETRIC),

Total Duration=31 Hrs 35 Min , Present Days=6 , Leaves=0 , Holiday=0 , Absent Days=0 , Weekly Off =0

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Emp Code: 6 **Employee Name :** SHRI ANAND DAS

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
16-Sep-2019	10:17	17:15	GS	10:00	16:30	6:13	00:45	6:58	00:00	00:00	Present	10:17:in(BIOMETRIC),17:15:out(BIOMETRIC),
17-Sep-2019	10:20	17:04	GS	10:00	16:30	6:10	00:34	6:44	00:00	00:00	Present	10:20:in(BIOMETRIC),17:04:out(BIOMETRIC),
18-Sep-2019	10:23	16:33	GS	10:00	16:30	6:10	00:00	6:10	00:00	00:00	Present	10:23:in(BIOMETRIC),16:33:out(BIOMETRIC),
19-Sep-2019	10:19	16:54	GS	10:00	16:30	6:35	00:00	6:35	00:00	00:00	Present	10:19:in(BIOMETRIC),16:54:out(BIOMETRIC),
20-Sep-2019	10:01	15:02	GS	10:00	16:30	5:01	00:00	5:01	00:00	1:27	Present	10:01:in(BIOMETRIC),15:02:out(BIOMETRIC),
21-Sep-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	Applied for CL

Total Duration=31 Hrs 28 Min , Present Days=5 , Leaves=1 , Holiday=0 , Absent Days=0 , Weekly Off =0

Emp Code: 7 **Employee Name :** SHRI KHIRAN SUBA

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
16-Sep-2019	10:25	17:14	GS	10:00	16:30	6:05	00:44	6:49	00:00	00:00	Present	10:25:in(BIOMETRIC),17:14:out(BIOMETRIC),
17-Sep-2019	10:22	17:04	GS	10:00	16:30	6:08	00:34	6:42	00:00	00:00	Present	10:22:in(BIOMETRIC),17:04:out(BIOMETRIC),
18-Sep-2019	10:29	16:33	GS	10:00	16:30	6:04	00:00	6:04	00:00	00:00	Present	10:29:in(BIOMETRIC),16:33:out(BIOMETRIC),
19-Sep-2019	10:21	16:53	GS	10:00	16:30	6:32	00:00	6:32	00:00	00:00	Present	10:21:in(BIOMETRIC),16:53:out(BIOMETRIC),
20-Sep-2019	10:37	16:43	GS	10:00	16:30	6:06	00:00	6:06	00:37	00:00	Present	10:37:in(BIOMETRIC),16:43:out(BIOMETRIC),
21-Sep-2019	10:31	13:39	GS	10:00	16:30	00:00	3:08	3:08	00:00	00:00	Present	10:31:in(BIOMETRIC),13:39:out(BIOMETRIC),

Total Duration=35 Hrs 21 Min , Present Days=6 , Leaves=0 , Holiday=0 , Absent Days=0 , Weekly Off =0

Emp Code: 8 **Employee Name :** MISS MOUSUMI SARKAR

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
16-Sep-2019	10:05	16:43	GS	10:00	16:30	6:38	00:00	6:38	00:00	00:00	Present	10:05:in(BIOMETRIC),16:43:out(BIOMETRIC),
17-Sep-2019	10:32	16:34	GS	10:00	16:30	6:02	00:00	6:02	00:32	00:00	Present	10:32:in(BIOMETRIC),16:34:out(BIOMETRIC),
18-Sep-2019	10:24	14:07	GS	10:00	16:30	3:43	00:00	3:43	00:00	2:22	Present	10:24:in(BIOMETRIC),14:07:out(BIOMETRIC),
19-Sep-2019	10:32	15:39	GS	10:00	16:30	5:07	00:00	5:07	00:32	00:50	Present	10:32:in(BIOMETRIC),15:39:out(BIOMETRIC),15:39:in(BIOMETRIC),15:39:out(BIOMETRIC),

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20-Sep-2019	10:30	04:30	GS	10:00	16:30	6:00	12:00	18:00	00:00	00:00	OD	Official Duty
21-Sep-2019	10:30	01:30	GS	10:00	16:30	00:00	15:00	15:00	00:00	00:00	OD	'do'

Total Duration=54 Hrs 30 Min , Present Days=6 , Leaves=0 , Holiday=0 , Absent Days=0 , Weekly Off =0