

Daily Attendance Report (Detailed Summary Report)

Oct 16 2019 To Oct 19 2019

Company: SRBTC

Printed On : Oct 21 2019 10:40

Department: NON Teaching Staffs

Emp Code: 21 Employee Name : AJOY KR. CHETTRI

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
16-Oct-2019	09:54	16:30	GS	10:00	16:30	6:31	00:00	6:31	00:00	00:00	Present On OD	09:54:in(BIOMETRIC),13:00:in(OD),16:30:out(OD),
17-Oct-2019	08:11	17:24	GS	10:00	16:30	6:31	00:54	7:25	00:00	00:00	Present	08:11:in(BIOMETRIC),17:24:out(BIOMETRIC),
18-Oct-2019	10:08	16:58	GS	10:00	16:30	6:50	00:00	6:50	00:00	00:00	Present	10:08:in(BIOMETRIC),16:58:out(BIOMETRIC),
19-Oct-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff /Absent	CL

Total Duration=20 Hrs 46 Min , PresentDays=3 , Leaves=1 , Holiday=0 , AbsentDays=0 , Weekly Off =0

Emp Code: 22 Employee Name : SMT. DIBYA CHETTRI

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
16-Oct-2019	10:21	17:09	GS	10:00	16:30	6:09	00:39	6:48	00:00	00:00	Present	10:21:in(BIOMETRIC),17:09:out(BIOMETRIC),
17-Oct-2019	08:11	17:23	GS	10:00	16:30	6:30	00:53	7:23	00:00	00:00	Present	08:11:in(BIOMETRIC),17:23:out(BIOMETRIC),
18-Oct-2019	10:22	16:37	GS	10:00	16:30	6:15	00:00	6:15	00:00	00:00	Present	10:22:in(BIOMETRIC),16:37:out(BIOMETRIC),
19-Oct-2019	10:13	13:37	GS	10:00	16:30	00:00	3:24	3:24	00:00	00:00	WeeklyOff /Present	10:13:in(BIOMETRIC),13:37:out(BIOMETRIC),

Total Duration=23 Hrs 50 Min , PresentDays=4 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =0

Emp Code: 23 Employee Name : SMT. ANJANA PRADHNA

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
16-Oct-2019			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	On Leave	APPLIED FOR SL
17-Oct-2019			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	On Leave	SL

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19-Oct-2019			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	WeeklyOff On Leave	SL

Total Duration=0 Hrs 0 Min , PresentDays=0 , Leaves=4 , Holiday=0 , AbsentDays=0 , Weekly Off =0

Emp Code: 24 Employee Name : SHRI KALDEN LEPCHA

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
16-Oct-2019	09:56	16:36	GS	10:00	16:30	6:37	00:00	6:37	00:00	00:00	Present	09:56:in(BIOMETRIC),12:59:out(BIOMETRIC),13:54:in(BIOMETRIC),16:36:out(BIOMETRIC),
17-Oct-2019	09:53	16:32	GS	10:00	16:30	6:33	00:00	6:33	00:00	00:00	Present	09:53:in(BIOMETRIC),16:32:out(BIOMETRIC),
18-Oct-2019	09:58	16:41	GS	10:00	16:30	6:42	00:00	6:42	00:00	00:00	Present	09:58:in(BIOMETRIC),13:06:out(BIOMETRIC),14:05:in(BIOMETRIC),16:41:out(BIOMETRIC),
19-Oct-2019	09:57	13:41	GS	10:00	16:30	00:00	3:44	3:44	00:00	00:00	WeeklyOff /Present	09:57:in(BIOMETRIC),13:41:out(BIOMETRIC),

Total Duration=23 Hrs 36 Min , PresentDays=4 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =0

Emp Code: 25 Employee Name : SHRI ANIL KR. BHITRIKOTY

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
16-Oct-2019	10:16	14:00	GS	10:00	16:30	3:44	00:00	3:44	00:00	2:29	½Present	10:16:in(BIOMETRIC),13:00:out(BIOMETRIC),14:00:in(BIOMETRIC),
17-Oct-2019	09:56	15:23	GS	10:00	16:30	5:24	00:00	5:24	00:00	1:06	Present	09:56:in(BIOMETRIC),15:23:out(BIOMETRIC),
18-Oct-2019	10:18	13:04	GS	10:00	16:30	2:46	00:00	2:46	00:00	3:25	½Present	10:18:in(BIOMETRIC),13:04:out(BIOMETRIC),
19-Oct-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff /Absent	No information

Total Duration=11 Hrs 54 Min , PresentDays=2.5 , Leaves=0 , Holiday=0 , AbsentDays1.5 , Weekly Off =0

Emp Code: 26 Employee Name : SHRI SARAN GURUNG

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16-Oct-2019	09:54	16:32	GS	10:00	16:30	6:33	00:00	6:33	00:00	00:00	Present	09:54:in(BIOMETRIC),16:32:out(BIOMETRIC),
17-Oct-2019	09:54	16:09	GS	10:00	16:30	6:10	00:00	6:10	00:00	00:00	Present	09:54:in(BIOMETRIC),16:09:out(BIOMETRIC),
18-Oct-2019	10:22	16:37	GS	10:00	16:30	6:15	00:00	6:15	00:00	00:00	Present	10:22:in(BIOMETRIC),16:37:out(BIOMETRIC),
19-Oct-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff/Absent	No information

Total Duration=18 Hrs 58 Min , PresentDays=3 , Leaves=0 , Holiday=0 , AbsentDays=1 , Weekly Off =0

Emp Code: 27 Employee Name : SHRI PRAMOD HARIJAN

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
16-Oct-2019	09:06	17:38	GS	10:00	16:30	6:31	1:08	7:39	00:00	00:00	Present	09:06:in(BIOMETRIC),14:00:out(BIOMETRIC),17:38:in(BIOMETRIC),
17-Oct-2019	09:30	17:21	GS	10:00	16:30	6:31	00:51	7:22	00:00	00:00	Present	09:30:in(BIOMETRIC),17:21:out(BIOMETRIC),
18-Oct-2019	09:16	17:04	GS	10:00	16:30	6:31	00:34	7:05	00:00	00:00	Present	09:16:in(BIOMETRIC),17:04:out(BIOMETRIC),
19-Oct-2019	09:27	15:38	GS	10:00	16:30	00:00	6:11	6:11	00:00	00:00	WeeklyOff /Present	09:27:in(BIOMETRIC),13:42:out(BIOMETRIC),15:38:in(BIOMETRIC),

Total Duration=28 Hrs 17 Min , PresentDays=4 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =0

Emp Code: 28 Employee Name : SMT. JULY BARAILY

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
16-Oct-2019	10:00	16:33	GS	10:00	16:30	6:33	00:00	6:33	00:00	00:00	Present	10:00:in(BIOMETRIC),13:00:out(BIOMETRIC),14:02:in(BIOMETRIC),16:33:out(BIOMETRIC),
17-Oct-2019	09:56	16:32	GS	10:00	16:30	6:33	00:00	6:33	00:00	00:00	Present	09:56:in(BIOMETRIC),16:32:out(BIOMETRIC),
18-Oct-2019	10:18	16:37	GS	10:00	16:30	6:19	00:00	6:19	00:00	00:00	Present	10:18:in(BIOMETRIC),16:37:out(BIOMETRIC),
19-Oct-2019	10:00	13:18	GS	10:00	16:30	00:00	3:18	3:18	00:00	00:00	WeeklyOff /Present	10:00:in(BIOMETRIC),13:18:out(BIOMETRIC),

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Total Duration=22 Hrs 43 Min , PresentDays=4 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =0

Emp Code: 29 Employee Name : SHRI MAHESH CHETTRI

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
16-Oct-2019	09:46	16:33	GS	10:00	16:30	6:34	00:00	6:34	00:00	00:00	Present	09:46:in(BIOMETRIC),16:33:out(BIOMETRIC),
17-Oct-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
18-Oct-2019	10:04	16:37	GS	10:00	16:30	6:33	00:00	6:33	00:00	00:00	Present	10:04:in(BIOMETRIC),16:37:out(BIOMETRIC),
19-Oct-2019	09:57	13:16	GS	10:00	16:30	00:00	3:19	3:19	00:00	00:00	WeeklyOff /Present	09:57:in(BIOMETRIC),13:16:out(BIOMETRIC),

Total Duration=16 Hrs 26 Min , PresentDays=3 , Leaves=0 , Holiday=0 , AbsentDays=1 , Weekly Off =0

Emp Code: 30 Employee Name : SHRI CHANDRA KR. PRADHAN

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
16-Oct-2019	08:49	17:43	GS	10:00	16:30	6:31	1:13	7:44	00:00	00:00	Present	08:49:in(BIOMETRIC),17:43:out(BIOMETRIC),
17-Oct-2019	08:11	17:56	GS	10:00	16:30	6:31	1:26	7:57	00:00	00:00	Present	08:11:in(BIOMETRIC),17:56:out(BIOMETRIC),
18-Oct-2019	08:58	17:39	GS	10:00	16:30	6:31	1:09	7:40	00:00	00:00	Present	08:58:in(BIOMETRIC),17:39:out(BIOMETRIC),
19-Oct-2019	09:01	17:35	GS	10:00	16:30	00:00	8:34	8:34	00:00	00:00	WeeklyOff /Present	09:01:in(BIOMETRIC),17:35:out(BIOMETRIC),

Total Duration=31 Hrs 55 Min , PresentDays=4 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =0

Emp Code: 31 Employee Name : SHRI SANJAY TAMANG

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
16-Oct-2019	09:33	17:43	GS	10:00	16:30	6:31	1:13	7:44	00:00	00:00	Present	09:33:in(BIOMETRIC),17:43:out(BIOMETRIC),

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17-Oct-2019	09:36	17:56	GS	10:00	16:30	6:31	1:26	7:57	00:00	00:00	Present	09:36:in(BIOMETRIC),17:56:out(BIOMETRIC),
18-Oct-2019	09:41	17:39	GS	10:00	16:30	6:31	1:09	7:40	00:00	00:00	Present	09:41:in(BIOMETRIC),17:39:out(BIOMETRIC),
19-Oct-2019	10:23	17:35	GS	10:00	16:30	00:00	7:12	7:12	00:00	00:00	WeeklyOff /Present	10:23:in(BIOMETRIC),17:35:out(BIOMETRIC),

Total Duration=30 Hrs 33 Min , PresentDays=4 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =0

Emp Code: 32 Employee Name : SHRI DAWA TAMANG

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
16-Oct-2019	10:11	16:30	GS	10:00	16:30	6:19	00:00	6:19	00:00	00:00	Present	10:11:in(BIOMETRIC),16:30:out(BIOMETRIC),
17-Oct-2019	10:16	16:31	GS	10:00	16:30	6:15	00:00	6:15	00:00	00:00	Present	10:16:in(BIOMETRIC),16:31:out(BIOMETRIC),
18-Oct-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
19-Oct-2019	10:05	13:18	GS	10:00	16:30	00:00	3:13	3:13	00:00	00:00	WeeklyOff /Present	10:05:in(BIOMETRIC),13:18:out(BIOMETRIC),

Total Duration=15 Hrs 47 Min , PresentDays=3 , Leaves=0 , Holiday=0 , AbsentDays=1 , Weekly Off =0

Emp Code: 33 Employee Name : SHRI RAM BDR. CHETTRI

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
16-Oct-2019			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	No Information
17-Oct-2019			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	No Information
18-Oct-2019			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	No Information
19-Oct-2019			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	No Information

Total Duration=0 Hrs 0 Min , PresentDays=0 , Leaves=0 , Holiday=0 , AbsentDays=4 , Weekly Off =0

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Emp Code: 34 Employee Name : SHRI RAMESH SHRESTHA

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
16-Oct-2019	10:16	12:59	GS	10:00	16:30	2:43	00:00	2:43	00:00	3:30	½Present	10:16:in(BIOMETRIC),12:59:out(BIOMETRIC),
17-Oct-2019	10:12	15:42	GS	10:00	16:30	5:30	00:00	5:30	00:00	00:47	Present	10:12:in(BIOMETRIC),13:02:out(BIOMETRIC),14:00:in(BIOMETRIC),15:42:out(BIOMETRIC),
18-Oct-2019	10:28		GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent (No OutPunch)	10:28:in(BIOMETRIC),
19-Oct-2019	10:23	13:37	GS	10:00	16:30	00:00	3:14	3:14	00:00	00:00	WeeklyOff /Present	10:23:in(BIOMETRIC),13:37:out(BIOMETRIC),

Total Duration=11 Hrs 27 Min , PresentDays=2.5 , Leaves=0 , Holiday=0 , AbsentDays=1.5 , Weekly Off =0

Emp Code: 35 Employee Name : SMT. SUBALA TAMANG

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
16-Oct-2019	08:55	16:45	GS	10:00	16:30	6:46	00:00	6:46	00:00	00:00	Present	08:55:in(BIOMETRIC),16:45:out(BIOMETRIC),
17-Oct-2019	08:53	16:45	GS	10:00	16:30	6:46	00:00	6:46	00:00	00:00	Present	08:53:in(BIOMETRIC),16:45:out(BIOMETRIC),
18-Oct-2019	09:00	16:49	GS	10:00	16:30	6:50	00:00	6:50	00:00	00:00	Present	09:00:in(BIOMETRIC),16:49:out(BIOMETRIC),
19-Oct-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff /Absent	No Information

Total Duration=20 Hrs 22 Min , PresentDays=3 , Leaves=0 , Holiday=0 , AbsentDays=1 , Weekly Off =0