

Daily Attendance Report (Detailed Summary Report)

Oct 21 2019 To Oct 26 2019

Company: SRBTC

Printed On : Nov 04 2019 10:39

Department: NON Teaching Staffs

Emp Code: 21 Employee Name : AJOY KR. CHETTRI

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
21-Oct-2019	10:18	16:31	GS	10:00	16:30	6:13	00:00	6:13	00:00	00:00	Present	10:18:in(BIOMETRIC),16:31:out(BIOMETRIC),
22-Oct-2019	10:20	16:29	GS	10:00	16:30	6:09	00:00	6:09	00:00	00:00	Present	10:20:in(BIOMETRIC),16:29:out(BIOMETRIC),
23-Oct-2019	10:10	16:31	GS	10:00	16:30	6:21	00:00	6:21	00:00	00:00	Present	10:10:in(BIOMETRIC),16:31:out(BIOMETRIC),
24-Oct-2019	10:15	16:35	GS	10:00	16:30	6:20	00:00	6:20	00:00	00:00	Present	10:15:in(BIOMETRIC),16:35:out(BIOMETRIC),
25-Oct-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	On Leave	CL
26-Oct-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff Absent	No Information

Total Duration=25 Hrs 3 Min , PresentDays=4 , Leaves=1 , Holiday=0 , AbsentDays=0 , Weekly Off =0

Emp Code: 22 Employee Name : SMT. DIBYA CHETTRI

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
21-Oct-2019	10:28	16:31	GS	10:00	16:30	6:03	00:00	6:03	00:00	00:00	Present	10:28:in(BIOMETRIC),16:31:out(BIOMETRIC),
22-Oct-2019	10:23	16:27	GS	10:00	16:30	6:04	00:00	6:04	00:00	00:00	Present	10:23:in(BIOMETRIC),16:27:out(BIOMETRIC),
23-Oct-2019	10:30	16:31	GS	10:00	16:30	6:01	00:00	6:01	00:00	00:00	Present	10:30:in(BIOMETRIC),16:31:out(BIOMETRIC),
24-Oct-2019	10:38	16:32	GS	10:00	16:30	5:54	00:00	5:54	00:38	00:00	Present	10:38:in(BIOMETRIC),16:32:out(BIOMETRIC),
25-Oct-2019	10:28		GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent (No OutPunch)	10:28:in(BIOMETRIC),
26-Oct-2019	10:30	13:30	GS	10:00	16:30	00:00	3:00	3:00	00:00	00:00	WeeklyOff ½Present	10:30:in(BIOMETRIC),13:30:out(BIOMETRIC),

Total Duration=27 Hrs 2 Min , PresentDays=4.5 , Leaves=0 , Holiday=0 , AbsentDays=1 , Weekly Off =0

Emp Code: 23 Employee Name : SMT. ANJANA PRADHNA

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
21-Oct-2019			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	On Leave	SL
22-Oct-2019			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	On Leave	SL
23-Oct-2019			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	On Leave	SL
24-Oct-2019			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	On Leave	SL
25-Oct-2019			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	On Leave	SL
26-Oct-2019			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	WeeklyOff On Leave	SL

Total Duration=0 Hrs 0 Min , PresentDays=0 , Leaves=6 , Holiday=0 , AbsentDays=0 , Weekly Off =0

Daily Attendance Report (Detailed Summary Report)

Oct 21 2019 To Oct 26 2019

Company: SRBTC

Printed On : Nov 04 2019 10:39

Emp Code: 24 Employee Name : SHRI KALDEN LEPCHA

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
21-Oct-2019			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	On Leave	CL
22-Oct-2019	10:10	16:29	GS	10:00	16:30	6:19	00:00	6:19	00:00	00:00	Present	10:10:in(BIOMETRIC),16:29:out(BIOMETRIC),
23-Oct-2019	09:59	16:29	GS	10:00	16:30	6:30	00:00	6:30	00:00	00:00	Present	09:59:in(BIOMETRIC),16:29:out(BIOMETRIC),
24-Oct-2019	09:52	16:30	GS	10:00	16:30	6:31	00:00	6:31	00:00	00:00	Present	09:52:in(BIOMETRIC),16:30:out(BIOMETRIC),
25-Oct-2019	09:56	13:13	GS	10:00	16:30	3:14	00:00	3:14	00:00	3:16	½Present	09:56:in(BIOMETRIC),13:13:out(BIOMETRIC),
26-Oct-2019	10:36	13:31	GS	10:00	16:30	00:00	2:55	2:55	00:00	00:00	WeeklyOff ½Present	10:36:in(BIOMETRIC),13:31:out(BIOMETRIC),

Total Duration=25 Hrs 29 Min , PresentDays=4 , Leaves=1 , Holiday=0 , AbsentDays=0.5 , Weekly Off =0

Emp Code: 25 Employee Name : SHRI ANIL KR. BHITRIKOTY

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
21-Oct-2019	10:13	15:25	GS	10:00	16:30	5:11	00:00	5:11	00:00	1:05	Present	10:13:in(BIOMETRIC),15:24:out(BIOMETRIC),15:25:out(BIOMETRIC)
22-Oct-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
23-Oct-2019	09:57	15:31	GS	10:00	16:30	5:32	00:00	5:32	00:00	00:58	Present	09:57:in(BIOMETRIC),15:31:out(BIOMETRIC),
24-Oct-2019	09:52	15:48	GS	10:00	16:30	5:49	00:00	5:49	00:00	00:41	Present	09:52:in(BIOMETRIC),15:48:out(BIOMETRIC),
25-Oct-2019	10:07	16:08	GS	10:00	16:30	6:01	00:00	6:01	00:00	00:00	Present	10:07:in(BIOMETRIC),16:08:out(BIOMETRIC),
26-Oct-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff Absent	No Information

Total Duration=22 Hrs 33 Min , PresentDays=4 , Leaves=0 , Holiday=0 , AbsentDays=1 , Weekly Off =0

Emp Code: 26 Employee Name : SHRI SARAN GURUNG

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
21-Oct-2019	10:06	16:23	GS	10:00	16:30	6:17	00:00	6:17	00:00	00:00	Present	10:06:in(BIOMETRIC),16:23:out(BIOMETRIC),
22-Oct-2019	10:23	16:27	GS	10:00	16:30	6:04	00:00	6:04	00:00	00:00	Present	10:23:in(BIOMETRIC),16:27:out(BIOMETRIC),
23-Oct-2019	10:10	16:28	GS	10:00	16:30	6:18	00:00	6:18	00:00	00:00	Present	10:10:in(BIOMETRIC),16:28:out(BIOMETRIC),
24-Oct-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
25-Oct-2019	10:02	16:08	GS	10:00	16:30	6:06	00:00	6:06	00:00	00:00	Present	10:02:in(BIOMETRIC),16:08:out(BIOMETRIC),
26-Oct-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff Absent	No Information

Total Duration=24 Hrs 45 Min , PresentDays=4 , Leaves=0 , Holiday=0 , AbsentDays=1 , Weekly Off =0

Daily Attendance Report (Detailed Summary Report)

Oct 21 2019 To Oct 26 2019

Company: SRBTC

Printed On : Nov 04 2019 10:39

Emp Code: 27 Employee Name : SHRI PRAMOD HARIJAN

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
21-Oct-2019	09:07		GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent (No OutPunch)	09:07:in(BIOMETRIC),
22-Oct-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
23-Oct-2019	09:20	17:01	GS	10:00	16:30	6:30	00:31	7:01	00:00	00:00	Present	09:20:in(BIOMETRIC),17:01:out(BIOMETRIC),
24-Oct-2019	08:46	16:46	GS	10:00	16:30	6:47	00:00	6:47	00:00	00:00	Present	08:46:in(BIOMETRIC),16:46:out(BIOMETRIC),
25-Oct-2019	09:12	17:09	GS	10:00	16:30	6:31	00:39	7:10	00:00	00:00	Present	09:12:in(BIOMETRIC),17:09:out(BIOMETRIC),
26-Oct-2019	09:40	13:32	GS	10:00	16:30	00:00	3:52	3:52	00:00	00:00	WeeklyOff ½Present	09:40:in(BIOMETRIC),13:32:out(BIOMETRIC),

Total Duration=24 Hrs 50 Min , PresentDays=3.5 , Leaves=0 , Holiday=0 , AbsentDays=2 , Weekly Off =0

Emp Code: 28 Employee Name : SMT. JULY BARAILY

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
21-Oct-2019	10:09	16:30	GS	10:00	16:30	6:21	00:00	6:21	00:00	00:00	Present	10:09:in(BIOMETRIC),16:30:out(BIOMETRIC),
22-Oct-2019	10:12	16:29	GS	10:00	16:30	6:17	00:00	6:17	00:00	00:00	Present	10:12:in(BIOMETRIC),16:29:out(BIOMETRIC),
23-Oct-2019	09:59	16:29	GS	10:00	16:30	6:30	00:00	6:30	00:00	00:00	Present	09:59:in(BIOMETRIC),16:29:out(BIOMETRIC),
24-Oct-2019	10:03	16:30	GS	10:00	16:30	6:27	00:00	6:27	00:00	00:00	Present	10:03:in(BIOMETRIC),16:30:out(BIOMETRIC),
25-Oct-2019	10:02	16:31	GS	10:00	16:30	6:29	00:00	6:29	00:00	00:00	Present	10:02:in(BIOMETRIC),16:31:out(BIOMETRIC),
26-Oct-2019	10:00	13:30	GS	10:00	16:30	00:00	3:30	3:30	00:00	00:00	WeeklyOff ½Present	10:00:in(BIOMETRIC),13:30:out(BIOMETRIC),

Total Duration=35 Hrs 34 Min , PresentDays=5.5 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =0

Emp Code: 29 Employee Name : SHRI MAHESH CHETTRI

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
21-Oct-2019			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	No Information
22-Oct-2019	10:07	16:27	GS	10:00	16:30	6:20	00:00	6:20	00:00	00:00	Present	10:07:in(BIOMETRIC),16:27:out(BIOMETRIC),
23-Oct-2019	10:09	16:28	GS	10:00	16:30	6:19	00:00	6:19	00:00	00:00	Present	10:09:in(BIOMETRIC),16:28:out(BIOMETRIC),
24-Oct-2019	10:09	16:30	GS	10:00	16:30	6:21	00:00	6:21	00:00	00:00	Present	10:09:in(BIOMETRIC),16:30:out(BIOMETRIC),
25-Oct-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
26-Oct-2019	10:09	13:31	GS	10:00	16:30	00:00	3:22	3:22	00:00	00:00	WeeklyOff ½Present	10:09:in(BIOMETRIC),13:31:out(BIOMETRIC),

Total Duration=22 Hrs 22 Min , PresentDays=3.5 , Leaves=0 , Holiday=0 , AbsentDays=2 , Weekly Off =0

Daily Attendance Report (Detailed Summary Report)

Oct 21 2019 To Oct 26 2019

Company: SRBTC

Printed On : Nov 04 2019 10:39

Emp Code: 30 Employee Name : SHRI CHANDRA KR. PRADHAN

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
21-Oct-2019	09:01	18:03	GS	10:00	16:30	6:31	1:33	8:04	00:00	00:00	Present	09:01:in(BIOMETRIC),18:03:out(BIOMETRIC),
22-Oct-2019	09:00	17:34	GS	10:00	16:30	6:31	1:04	7:35	00:00	00:00	Present	09:00:in(BIOMETRIC),17:34:out(BIOMETRIC),
23-Oct-2019	09:00	17:32	GS	10:00	16:30	6:31	1:02	7:33	00:00	00:00	Present	09:00:in(BIOMETRIC),17:32:out(BIOMETRIC),
24-Oct-2019	08:45	17:41	GS	10:00	16:30	6:31	1:11	7:42	00:00	00:00	Present	08:45:in(BIOMETRIC),17:41:out(BIOMETRIC),
25-Oct-2019	08:33	17:48	GS	10:00	16:30	6:31	1:18	7:49	00:00	00:00	Present	08:33:in(BIOMETRIC),17:48:out(BIOMETRIC),
26-Oct-2019	08:37	17:46	GS	10:00	16:30	00:00	9:09	9:09	00:00	00:00	WeeklyOff Present	08:37:in(BIOMETRIC),17:46:out(BIOMETRIC),

Total Duration=47 Hrs 52 Min , PresentDays=6 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =0

Emp Code: 31 Employee Name : SHRI SANJAY TAMANG

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
21-Oct-2019	09:50	18:03	GS	10:00	16:30	6:31	1:33	8:04	00:00	00:00	Present	09:50:in(BIOMETRIC),18:03:out(BIOMETRIC),
22-Oct-2019	09:46	17:34	GS	10:00	16:30	6:31	1:04	7:35	00:00	00:00	Present	09:46:in(BIOMETRIC),17:34:out(BIOMETRIC),
23-Oct-2019	09:39	17:32	GS	10:00	16:30	6:31	1:02	7:33	00:00	00:00	Present	09:39:in(BIOMETRIC),17:32:out(BIOMETRIC),
24-Oct-2019	09:49	17:41	GS	10:00	16:30	6:31	1:11	7:42	00:00	00:00	Present	09:49:in(BIOMETRIC),17:41:out(BIOMETRIC),
25-Oct-2019	10:16	17:48	GS	10:00	16:30	6:14	1:18	7:32	00:00	00:00	Present	10:16:in(BIOMETRIC),17:48:out(BIOMETRIC),
26-Oct-2019	10:24	17:46	GS	10:00	16:30	00:00	7:22	7:22	00:00	00:00	WeeklyOff Present	10:24:in(BIOMETRIC),17:46:out(BIOMETRIC),

Total Duration=45 Hrs 48 Min , PresentDays=6 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =0

Emp Code: 32 Employee Name : SHRI DAWA TAMANG

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
21-Oct-2019	10:13	16:29	GS	10:00	16:30	6:16	00:00	6:16	00:00	00:00	Present	10:13:in(BIOMETRIC),16:29:out(BIOMETRIC),
22-Oct-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
23-Oct-2019	10:14	16:27	GS	10:00	16:30	6:13	00:00	6:13	00:00	00:00	Present	10:14:in(BIOMETRIC),16:27:out(BIOMETRIC),
24-Oct-2019	10:16	16:30	GS	10:00	16:30	6:14	00:00	6:14	00:00	00:00	Present	10:16:in(BIOMETRIC),16:30:out(BIOMETRIC),
25-Oct-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
26-Oct-2019	09:58	13:30	GS	10:00	16:30	00:00	3:32	3:32	00:00	00:00	WeeklyOff ½Present	09:58:in(BIOMETRIC),13:30:out(BIOMETRIC),

Total Duration=22 Hrs 15 Min , PresentDays=3.5 , Leaves=0 , Holiday=0 , AbsentDays=2 , Weekly Off =0

Daily Attendance Report (Detailed Summary Report)

Oct 21 2019 To Oct 26 2019

Company: SRBTC

Printed On : Nov 04 2019 10:39

Emp Code: 33 Employee Name : SHRI RAM BDR. CHETTRI

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
21-Oct-2019			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	No Information
22-Oct-2019			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	No Information
23-Oct-2019	09:55	16:45	GS	10:00	16:30	6:46	00:00	6:46	00:00	00:00	Present	09:55:in(BIOMETRIC),16:45:out(BIOMETRIC),
24-Oct-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
25-Oct-2019	09:58	16:38	GS	10:00	16:30	6:39	00:00	6:39	00:00	00:00	Present	09:58:in(BIOMETRIC),16:38:out(BIOMETRIC),
26-Oct-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff Absent	No Information

Total Duration=13 Hrs 25 Min , PresentDays=2 , Leaves=0 , Holiday=0 , AbsentDays=3 , Weekly Off =0

Emp Code: 34 Employee Name : SHRI RAMESH SHRESTHA

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
21-Oct-2019	09:47		GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent (No OutPunch)	09:47:in(BIOMETRIC),
22-Oct-2019	09:55	16:09	GS	10:00	16:30	6:10	00:00	6:10	00:00	00:00	Present	09:55:in(BIOMETRIC),16:09:out(BIOMETRIC),
23-Oct-2019	10:29	16:20	GS	10:00	16:30	5:51	00:00	5:51	00:00	00:00	Present	10:29:in(BIOMETRIC),16:20:out(BIOMETRIC),
24-Oct-2019	10:38	16:11	GS	10:00	16:30	5:33	00:00	5:33	00:38	00:00	Present	10:38:in(BIOMETRIC),16:11:out(BIOMETRIC),
25-Oct-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
26-Oct-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information

Total Duration=17 Hrs 34 Min , PresentDays=3 , Leaves=0 , Holiday=0 , AbsentDays=3 , Weekly Off =0

Emp Code: 35 Employee Name : SMT. SUBALA TAMANG

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
21-Oct-2019	09:06	16:36	GS	10:00	16:30	6:37	00:00	6:37	00:00	00:00	Present	09:06:in(BIOMETRIC),16:36:out(BIOMETRIC),
22-Oct-2019	09:01	16:43	GS	10:00	16:30	6:44	00:00	6:44	00:00	00:00	Present	09:01:in(BIOMETRIC),16:43:out(BIOMETRIC),
23-Oct-2019	09:00	16:44	GS	10:00	16:30	6:45	00:00	6:45	00:00	00:00	Present	09:00:in(BIOMETRIC),16:44:out(BIOMETRIC),
24-Oct-2019	08:58	17:12	GS	10:00	16:30	6:31	00:42	7:13	00:00	00:00	Present	08:58:in(BIOMETRIC),17:12:out(BIOMETRIC),
25-Oct-2019	09:11	16:33	GS	10:00	16:30	6:34	00:00	6:34	00:00	00:00	Present	09:11:in(BIOMETRIC),16:33:out(BIOMETRIC),
26-Oct-2019	08:38	15:40	GS	10:00	16:30	00:00	7:02	7:02	00:00	00:00	WeeklyOff Present	08:38:in(BIOMETRIC),15:40:out(BIOMETRIC),

Total Duration=40 Hrs 55 Min , PresentDays=6 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =0