Daily Attendance Report (Detailed Summary Report)

Oct 21 2019 To Oct 26 2019

Company: SRBTC

Department: Teaching Staffs
Emp Code: 1   **Employee Name :**   DR. S.P.SHRESTHA

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
21-Oct-2019	11:24	17:32	GS	10:00	16:30	5:06	1:02	6:08	1:24	00:00	Present	11:24:in(BIOMETRIC),17:32:out(BIOMETRIC),
22-Oct-2019	10:50	16:48	GS	10:00	16:30	5:58	00:00	5:58	00:50	00:00	Present	10:50:in(BIOMETRIC),16:48:out(BIOMETRIC),
23-Oct-2019	10:42	16:49	GS	10:00	16:30	6:07	00:00	6:07	00:42	00:00	Present	10:42:in(BIOMETRIC),16:49:out(BIOMETRIC),
24-Oct-2019	10:42	16:45	GS	10:00	16:30	6:03	00:00	6:03	00:42	00:00	Present	10:42:in(BIOMETRIC),16:45:out(BIOMETRIC),
25-Oct-2019	10:17	17:09	GS	10:00	16:30	6:13	00:39	6:52	00:00	00:00	Present	10:17:in(BIOMETRIC),17:09:out(BIOMETRIC),
26-Oct-2019	10:21	14:56	GS	10:00	16:30	00:00	4:35	4:35	00:00	00:00	WeeklyOff Present	10:21:in(BIOMETRIC),14:56:out(BIOMETRIC),

Total Duration=35 Hrs 43 Min , PresentDays=6 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =0

Emp Code: 2   **Employee Name :**   SHRI J.A. SARKAR

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
21-Oct-2019			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	No Information
22-Oct-2019			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	No Information
23-Oct-2019	10:38	15:31	GS	10:00	16:30	4:53	00:00	4:53	00:38	00:58	Present	10:38:in(BIOMETRIC),15:31:out(BIOMETRIC),
24-Oct-2019	10:39	15:22	GS	10:00	16:30	4:43	00:00	4:43	00:39	1:07	Present	10:39:in(BIOMETRIC),15:22:out(BIOMETRIC),
25-Oct-2019	10:52	15:46	GS	10:00	16:30	4:54	00:00	4:54	00:52	00:43	Present	10:52:in(BIOMETRIC),15:46:out(BIOMETRIC),
26-Oct-2019	13:11		GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff (No OutPunch)	13:11:in(BIOMETRIC),

Total Duration=14 Hrs 30 Min , PresentDays=3 , Leaves=0 , Holiday=0 , AbsentDays=2 , Weekly Off =0

Emp Code: 3   **Employee Name :**   SMT.P.L.SHERPA (SHRESTHA)

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
21-Oct-2019	10:37	13:32	GS	10:00	16:30	2:55	00:00	2:55	00:37	2:57	present	10:37:in(BIOMETRIC),3:32:out(BIOMETRIC),
22-Oct-2019	10:49	13:16	GS	10:00	16:30	2:27	00:00	2:27	00:49	3:13	present	10:49:in(BIOMETRIC),3:16:out(BIOMETRIC),

Company: SRBTC

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
23-Oct-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	On Leave	CL
24-Oct-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	On Leave	CL
25-Oct-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	On Leave	CL
26-Oct-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff	

Total Duration=5 Hrs 22 Min , PresentDays=2 , Leaves=3, Holiday=0 , AbsentDays=1 , Weekly Off =0

Emp Code: 4   **Employee Name :**   MISS LOCHAN THAPA

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
21-Oct-2019	10:32		GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent (No OutPunch)	10:32:in(BIOMETRIC),
22-Oct-2019	10:25	17:05	GS	10:00	16:30	6:05	00:35	6:40	00:00	00:00	Present	10:25:in(BIOMETRIC),17:05:out(BIOMETRIC),
23-Oct-2019	10:29	16:45	GS	10:00	16:30	6:16	00:00	6:16	00:00	00:00	Present	10:29:in(BIOMETRIC),16:45:out(BIOMETRIC),
24-Oct-2019	10:38	16:30	GS	10:00	16:30	5:52	00:00	5:52	00:38	00:00	Present	10:38:in(BIOMETRIC),16:30:out(BIOMETRIC),
25-Oct-2019	10:38	16:31	GS	10:00	16:30	5:53	00:00	5:53	00:38	00:00	Present	10:38:in(BIOMETRIC),16:31:out(BIOMETRIC),
26-Oct-2019	10:06	13:11	GS	10:00	16:30	00:00	3:05	3:05	00:00	00:00	WeeklyOff ½Present	10:06:in(BIOMETRIC),13:11:out(BIOMETRIC),

Total Duration=27 Hrs 46 Min , PresentDays=4.5 , Leaves=0 , Holiday=0 , AbsentDays=1 , Weekly Off =0

Emp Code: 5   **Employee Name :**   SHRI SRIBARNA MONDAL

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
21-Oct-2019	09:58	17:30	GS	10:00	16:30	6:31	1:00	7:31	00:00	00:00	Present	09:58:in(BIOMETRIC),17:30:out(BIOMETRIC),
22-Oct-2019	10:19	16:40	GS	10:00	16:30	6:21	00:00	6:21	00:00	00:00	Present	10:19:in(BIOMETRIC),16:40:out(BIOMETRIC),
23-Oct-2019	09:51	16:34	GS	10:00	16:30	6:35	00:00	6:35	00:00	00:00	Present	09:51:in(BIOMETRIC),16:34:out(BIOMETRIC),
24-Oct-2019	10:19	16:30	GS	10:00	16:30	6:11	00:00	6:11	00:00	00:00	Present	10:19:in(BIOMETRIC),16:30:out(BIOMETRIC),
25-Oct-2019	10:16	16:31	GS	10:00	16:30	6:15	00:00	6:15	00:00	00:00	Present	10:16:in(BIOMETRIC),16:31:out(BIOMETRIC),
26-Oct-2019	10:17	12:46	GS	10:00	16:30	00:00	2:29	2:29	00:00	00:00	WeeklyOff ½Present	10:17:in(BIOMETRIC),12:46:out(BIOMETRIC),

Total Duration=35 Hrs 22 Min , PresentDays=5.5 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =0

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Company: SRBTC

Emp Code: 6   **Employee Name :**   SHRI ANAND DAS

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
21-Oct-2019	10:26	17:31	GS	10:00	16:30	6:04	1:01	7:05	00:00	00:00	Present	10:26:in(BIOMETRIC),17:31:out(BIOMETRIC),
22-Oct-2019	10:26	16:57	GS	10:00	16:30	6:31	00:00	6:31	00:00	00:00	Present	10:26:in(BIOMETRIC),16:57:out(BIOMETRIC),
23-Oct-2019	10:21		GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent (No OutPunch)	10:21:in(BIOMETRIC),
24-Oct-2019	10:17	16:30	GS	10:00	16:30	6:13	00:00	6:13	00:00	00:00	Present	10:17:in(BIOMETRIC),16:30:out(BIOMETRIC),
25-Oct-2019	10:33	16:44	GS	10:00	16:30	6:11	00:00	6:11	00:33	00:00	Present	10:33:in(BIOMETRIC),16:44:out(BIOMETRIC),
26-Oct-2019	12:19		GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff (No OutPunch)	12:19:in(BIOMETRIC),

Total Duration=26 Hrs 0 Min , PresentDays=4 , Leaves=0 , Holiday=0 , AbsentDays=1 , Weekly Off =0

Emp Code: 7   **Employee Name :**   SHRI KHIRAN SUBA

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
21-Oct-2019	10:19	17:31	GS	10:00	16:30	6:11	1:01	7:12	00:00	00:00	Present	10:19:in(BIOMETRIC),17:31:out(BIOMETRIC),
22-Oct-2019	10:21	16:56	GS	10:00	16:30	6:35	00:00	6:35	00:00	00:00	Present	10:21:in(BIOMETRIC),16:56:out(BIOMETRIC),
23-Oct-2019	10:32	16:45	GS	10:00	16:30	6:13	00:00	6:13	00:32	00:00	Present	10:32:in(BIOMETRIC),16:45:out(BIOMETRIC),
24-Oct-2019	10:31		GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	On Leave(½CL)	10:31:in(BIOMETRIC),
25-Oct-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	On Leave	CL
26-Oct-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff On Leave	CL

Total Duration=20 Hrs 0 Min , PresentDays=3 , Leaves=2.5 , Holiday=0 , AbsentDays=0.5 , Weekly Off =0

Emp Code: 8   **Employee Name :**   MISS MOUSUMI SARKAR

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
21-Oct-2019	09:58	17:31	GS	10:00	16:30	6:31	1:01	7:32	00:00	00:00	Present	09:58:in(BIOMETRIC),17:31:out(BIOMETRIC),
22-Oct-2019	10:18	16:40	GS	10:00	16:30	6:22	00:00	6:22	00:00	00:00	Present	10:18:in(BIOMETRIC),16:40:out(BIOMETRIC),

Company: SRBTC

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
23-Oct-2019	09:51	16:34	GS	10:00	16:30	6:35	00:00	6:35	00:00	00:00	Present	09:51:in(BIOMETRIC),16:34:out(BIOMETRIC),
24-Oct-2019	10:19	16:30	GS	10:00	16:30	6:11	00:00	6:11	00:00	00:00	Present	10:19:in(BIOMETRIC),16:30:out(BIOMETRIC),
25-Oct-2019	10:16	16:31	GS	10:00	16:30	6:15	00:00	6:15	00:00	00:00	Present	10:16:in(BIOMETRIC),16:31:out(BIOMETRIC),
26-Oct-2019	10:17	12:46	GS	10:00	16:30	00:00	2:29	2:29	00:00	00:00	WeeklyOff ½Present	10:17:in(BIOMETRIC),12:46:out(BIOMETRIC),

Total Duration=35 Hrs 24 Min , PresentDays=5.5 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =0

Emp Code: 9   **Employee Name :**   DR. (MRS.) PRIYANKA KUMARI DUBEY

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
24-Oct-2019	11:10	16:31	GS	10:00	16:30	5:21	00:00	5:21	1:10	00:00	Present	11:10:in(BIOMETRIC),16:31:out(BIOMETRIC),
25-Oct-2019	09:58	16:31	GS	10:00	16:30	6:32	00:00	6:32	00:00	00:00	Present	09:58:in(BIOMETRIC),16:31:out(BIOMETRIC),
26-Oct-2019	10:02	10:35	GS	10:00	16:30	00:00	00:33	00:33	00:00	00:00	WeeklyOff present	10:02:in(BIOMETRIC),10:35:out(BIOMETRIC),

Total Duration=12 Hrs 26 Min , PresentDays=3 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =0